

CLERK'S OFFICE
AMENDED AND APPROVED
Date: 1-6-04

Submitted by: Chair of the Assembly at
the Request of the Mayor
Prepared by: Planning Department
For reading: November 4, 2003

ANCHORAGE, ALASKA
AR 2003-342 As Amended

A RESOLUTION AMENDING ANCHORAGE MUNICIPAL CODE OF
REGULATIONS TO ADD A NEW CHAPTER 21.13 FOR RULES OF
PROCEDURE FOR THE URBAN DESIGN COMMISSION.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. Anchorage Municipal Code of Regulations is hereby amended to add a new
Chapter 21.13, Urban Design Commission Rules of Procedure, as follows:

Regulation 21.13

URBAN DESIGN COMMISSION RULES OF PROCEDURE

Article I.
Officers

21.13.110 Chair and vice-chair.
21.13.120 Secretary.

Article II.
Meetings

21.13.210 Time and place.
21.13.220 Open to public.
21.13.230 Quorum - Official action.
21.13.240 Representatives.
21.13.250 Absence of member.
21.13.260 Resolutions.
21.13.270 Agenda.
21.13.275 Order of business.
21.13.280 Consent agenda.
21.13.290 Adjournment.

Article III.
Public Hearings

- 21.13.310 Record of proceedings.
- 21.13.320 Testimony ~~and cross examination.~~
- ~~21.13.330 Subpoenas.~~
- 21.13.340 Decision.
- 21.13.350 Postponements.
- 21.13.360 Conflicts of interest - Disclosure.
- ~~21.13.370 Ex Parte contacts prohibited~~

Article IV.
Applications

- 21.13.410 Duties.
- 21.13.420 Application to commission.
- 21.13.430 Date of hearing.

Article V.
Miscellaneous Procedures

- 21.13.510 Appearance requests.
- 21.13.520 Reconsideration.
- 21.13.530 New evidence - Changed
circumstances.

ARTICLE I. OFFICERS

21.13.110 Chair and vice-chair.

- A. The commission shall annually organize and elect a chair and vice-chair at its first meeting in March.
- B. The chair shall preside over the meetings of the commission and shall exercise all the powers usually incident to the office. He/she shall be a voting member with full right to have his/her vote recorded in all deliberations of the commission. The chair or his/her designated appointee shall attend Anchorage Assembly meetings at which important commission recommendations are presented and shall speak on behalf of the commission.
- C. The vice-chair shall assume the duties of the chair in the event of absence or inability of the chair. A member of the commission shall assume the duties of the vice-chair. In case of the absence or inability of the chair and vice-chair, the members present may elect for the meeting a temporary chair,

who shall during such meeting have full powers of the chair.

21.13.120 Secretary.

The director of planning shall be the secretary. In the director's absence, another member of the planning staff shall act as secretary. The secretary shall keep a record of all meetings of the commission and shall keep such files as may be required.

ARTICLE II. MEETINGS

21.13.210 Time and place.

- A. Regular meetings of the commission shall be held on the second Wednesday of the month at 6:30 p.m., unless notice of postponement is given each member at least 24 hours prior to that time. The time of meeting may be changed by public notice in a manner prescribed for notice of public hearings. Should the commission be unable to complete all of the agenda at a regular meeting, the agenda shall be continued to the following Wednesday meeting, unless otherwise specified at the end of the scheduled date.
- B. Special meetings may be called by the chair or secretary, provided that at least 24 hours notice of a special meeting is given each member at his/her established business or residence.
- C. Regular meetings of the commission shall be held at a designated place. Notice of the meeting place shall be given to each member and advertised to the public at least seven days prior to the meeting in a newspaper of general circulation.

21.13.220 Open to public.

- A. All hearings and proceedings of the commission shall be open to the public except as otherwise provided herein.
- B. The commission may at any time go into executive session from which the general public may be excluded by a vote of the majority of the members taken at a public meeting. No subjects may be considered at the executive session except for those mentioned in the motion calling for an executive session unless auxiliary to the main question. No action may be taken at the executive session. Only the following subjects may be discussed at an executive session:
 - 1. Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit; and

2. Subjects which tend to prejudice the reputation and the character of any person, provided the person may request a public discussion; and
3. Matters which by law, Municipal Charter, or ordinances are required to be confidential.

21.13.230 Quorum - Official action.

- A. A majority of the full membership of the commission shall constitute a quorum for the transaction of business.
- B. Action by the commission shall require the favorable vote of a majority of the full membership of the commission.
- C. Full membership means a majority of nine, less the number of commissioners excused for conflicts of interest.

21.13.240 Representatives.

Persons appearing before the commission may appear in person, or through a personal representative or attorney. The representative shall provide satisfactory proof of his or her authority upon the request of the commission.

21.13.250 Absence of member.

Any member of the commission anticipating an absence from a commission meeting shall so advise the commission chair or secretary prior to the meeting.

21.13.260 Resolutions.

All recommendations by the commission to the Anchorage Assembly shall be made by resolution and shall include the precise findings made. The secretary shall prepare the resolution, and it shall be signed by the chair and the secretary. Resolutions shall be numbered consecutively within each year, according to sequence of approval. The minutes of the meeting, at which the resolution is adopted, shall show the vote of each member.

21.13.270 Agenda.

The agenda for each regular meeting of the commission shall be prepared by the secretary, and shall be distributed along with the packet to each member at least five days prior to the meeting, except for special meetings.

21.13.275 Order of business.

The order of business at all public meetings of the commission shall be as follows:

- A. Roll call.
- B. Minutes.
- C. Special order of business/executive sessions.
- D. Consent agenda.
 - 1. Resolutions for approval.
 - 2. Introduction of text amendments to the Anchorage Municipal Code and area-wide planning documents.
 - 3. Site plans/landscape plans for approval.
 - 4. Time extensions; expedited hearing requests; minor conditional use amendments.
 - 5. Other.
- E. Unfinished business and unfinished action on public hearing items.
- F. Regular agenda.
 - 1. Resolutions for approval.
 - 2. Introduction of text amendments to the Anchorage Municipal Code and area-wide planning documents.
 - 3. Site plans/landscape plans for approval.
 - 4. Time extensions; expedited hearing requests; minor conditional use amendments.
 - 5. Other.
- G. Public hearings (must end no later than 11:30 p.m.).
- H. Appearance requests.
- I. Reports.
 - 1. Chair.
 - 2. Secretary.
 - 3. Committee.
- J. Commissioners' comments.

21.13.280 **Consent agenda.**

The consent agenda shall consist of all matters brought before the commission for action that do not require a public hearing. All items on the consent agenda shall be approved by motion without debate. An item may be removed from the consent agenda prior to the approval at the request of any member of the commission present at the meeting. Items removed from the consent agenda shall be considered

on the regular agenda. All consent agenda matters with a staff recommendation for action shall be accompanied by written concurrence and agreement by the petitioner.

21.13.290 Adjournment.

The deadline for adjournment of all meetings shall be 12:00 midnight.

ARTICLE III. PUBLIC HEARINGS

21.13.310 Record of proceedings.

A tape recording shall be made of each public hearing. The secretary shall record the minutes. The minutes shall include each decision of the commission, with findings made and the vote of each member of the commission for the respective decision. A copy of the draft minutes shall be submitted to the commission prior to the next regular meeting.

21.13.320 Testimony and cross examination.

- A. Formal rules of evidence shall not apply to any proceeding before the commission. The chair may exclude or terminate testimony not deemed to be relevant in the case before the commission. On opening a public hearing, the petitioner shall present his/her oral evidence or waive the oral presentation.
- B. Testimony of persons appearing before the commission shall be limited as follows: petitioner (including all his/her representatives), ten minutes; representatives of groups, five minutes; individuals, three minutes. The petitioner may reserve a maximum of five minutes for rebuttal at the end of the public hearing. The commission may extend the time period for any person where it deems the additional testimony to be new and necessary to its decision on the case.
- C. ~~Cross examination shall be permitted only through the chair.~~ Municipal staff and members of the commission may, through the chair, question the applicant and other persons who have testified. Any interested party may direct questions to the staff, or any person testifying by submitting the question to the chair. The chair shall redirect the question to the appropriate person unless he/she determines it to be irrelevant, or that presenting the question will unreasonably disrupt or delay the proceeding. The presiding officer of the commission may modify or restrict the scope, or extent, ~~or method of cross examination~~ in order to assure the fundamental fairness of the proceedings before the commission, to prevent undue delay, ~~irrelevant cross examination,~~ or harassment of persons offering testimony to the

commission.

21.13.330 Subpoenas.

~~All parties shall have the right to subpoena witnesses and documents using a form provided by the municipal clerk and submitted to the clerk for issuance at least five working days before the date of the hearing.~~

21.13.340 Decision.

- A. Any decision approving or denying an application before the commission shall be supported by the statements and conclusions of the members of the commission, which shall be sufficient to provide a reasonable basis for understanding the reasons for the decision. Where a member relies on his/her personal knowledge, or a personal inspection of the site in making his/her decision, the particular knowledge on which he/she relies shall be stated on the record.
- B. The decision shall be final, and time for appeal shall begin to run, upon the recording of the decision on the record at the public hearing. Written notice of the decision shall be sent to the applicant within seven days of the decision.
- C. Only those members shall participate in the decision who were present at all public hearings on the matter before the commission, or who state on the record they have reviewed the available records, and are sufficiently familiar with the testimony and materials presented at any missed hearing to make an informed decision.

21.13.350 Postponements.

- A. Upon its own motion at any time before a decision on the matter is made, at the request of a commission member or a person appearing before the commission, the commission may postpone any matter before the commission for cause stated on the record. Renotice of the new time for hearing is only necessary if the postponement is for more than four weeks, or if no date certain is set for the hearing at the time of postponement.
- B. When the commission has only a quorum in attendance, a petitioner shall have the option of postponement without prejudice on the case before the commission.

21.13.360 Conflicts of interest - Disclosure.

- A. No commission member shall participate in any decision in which the commission determines either that such member has a conflict of interest, as

defined in Anchorage Municipal Code section 3.60.070, or that such member has a personal interest or involvement in the case which would prevent that member from fairly evaluating the case, or that, based on all surrounding circumstances, participation by such member would create the appearance of impropriety in the proceedings. The commission's determination shall take into consideration the interest of the public in a commission which has familiarity with the community and its past and future development. No member shall be excused from participation solely on the basis of personal familiarity with the case or the parties involved.

- B. Any commission member who has a possible conflict of interest in a pending matter shall bring this information to the attention of the chair before the staff begins its presentation, or as soon thereafter as the commissioner recognizes a possible conflict. It shall be the responsibility of each commission member to fully disclose facts showing any known conflict of interest or other personal interest or involvement. Where appropriate under section 21.13.220B. above, the conflict may be discussed in executive session.
- C. A commission member who has a possible conflict of interest in a matter for decision may participate in that decision only upon the affirmative vote of a majority of all remaining commission members present. Such vote shall be recorded on the public record.
- D. Any member excused under this section shall not further participate on the commission in any manner for the matter on which he/she abstains.

21.13.370 — Ex parte contacts prohibited.

~~Ex parte contacts are prohibited by Anchorage Municipal Code 3.60.065. If, however, a commission member obtains information from outside of the public hearing process, whether through inadvertent ex parte communications with interested parties, or through specific personal knowledge of a case, a commission member shall fully disclose the information or knowledge to the commission during the public hearing, along with the source of that information. Such ex parte communications, or personal knowledge of a case shall not constitute a conflict of interest, or other basis for excuse from participation in any case. Ex parte contacts shall also be prohibited for matters under reconsideration by the commission, except that the commission member may communicate with the petitioner, neighbors, and others for further information.~~

ARTICLE IV. APPLICATIONS

21.13.410 Duties.

The commission shall hear and decide all matters properly brought before it in accordance with its duties under Anchorage Municipal Code 21.10.015.

21.13.420 Application to commission.

An administrative hearing is initiated by the filing of a written application with the department of planning which conforms to the requirements of Anchorage Municipal Code 21.15. The director of the department of planning shall not forward to the commission any application which is not complete. All material provided by the applicant in support of the application shall be included in the commission members' packets. No supplemental material may be submitted to the commission for its consideration after the packet has been distributed to the commission, except at the discretion of the commission.

21.13.430 Date of hearing.

Following the filing of an application, the secretary shall promptly place the case on the agenda of the commission. Matters shall be heard in the order placed on the agenda in accordance with the order of business, unless the agenda is revised by the action of the commission.

ARTICLE V. MISCELLANEOUS PROCEDURES

21.13.510 Appearance requests.

An appearance request must state the purpose and topic of the appearance, and include any related narrative and graphics. If the graphics are of a size that cannot be readily reproduced, ten copies shall be submitted with the appearance request. Appearance requests are limited to five minutes, and are limited to subjects not related to a pending agenda item. No matter brought before the commission as an appearance request shall be decided at that time if a public hearing would ordinarily be required. The matter may be rescheduled for public hearing at the request of the person making the appearance after proper notice to the public.

21.13.520 Reconsideration.

Any member of the commission on the prevailing side may request reconsideration of any vote of the commission if the notice of reconsideration is filed within 24 hours of the original vote. Saturdays, Sundays and municipal holidays shall not be counted in the time allowed. The notice must be filed with the secretary if served after the meeting has adjourned. A motion to reconsider must be seconded. The notice of reconsideration shall be considered as a special order of business at the next regular meeting.

21.13.530 **New evidence - Changed circumstances.**


A. In an appeal to the board of adjustment, an allegation of new evidence, or changed circumstances may be the basis for reopening the public hearing, or a rehearing of a matter previously decided by the commission. Upon remand to the commission by the municipal clerk, the commission shall determine whether to rehear the matter. A rehearing shall be held if the commission determines:

1. If true, that the alleged new evidence, or changed circumstances would substantially change the decision of the commission; and that
2. The person alleging the new evidence, or changed circumstances acted promptly and with diligence in bringing the information to the commission's attention.

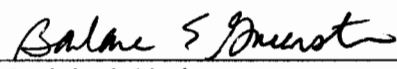
B. If the commission holds a rehearing, it shall determine the extent of the subject matter to be presented, and shall indicate the limitations on the public hearing.

Section 2. This resolution shall be effective immediately upon passage and approval.

PASSED AND APPROVED by the Anchorage Assembly this 6th day of January 2004.


Chair of the Assembly

ATTEST:


Municipal Clerk



**MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM**

No. AM 851-2003

Meeting Date: November 4, 2003

From: Mayor

Subject: A Resolution Amending the Anchorage Municipal Code of Regulations Creating Rules Of Procedure for the Urban Design Commission.

1 The Planning and Zoning Commission and the Urban Design Commission approved
2 the proposed Rules of Procedure for the Urban Design Commission. The Urban
3 Design Commission was given regulatory powers and duties in 1985 by the
4 Municipal Assembly and was preceded by the Urban Beautification Commission.
5 Rules of Procedure for the Commission have never been adopted by the Assembly.
6

7 The Rules of Procedure established for the Urban Design Commission closely follow
8 the Rules of Procedure previously created for the other boards and commissions
9 staffed by the Planning Department such as the Planning & Zoning Commission,
10 Platting Board, and the Zoning Board of Examiners and Appeals. If approved, the
11 Rules of Procedure will allow the Urban Design Commission to conduct business in
12 a manner similar to these other regulatory boards and commissions.
13

14 Approval of the resolution is recommended.
15
16
17

18 Prepared by: Jerry T. Weaver Jr., Zoning Administrator, Planning
19 Department

20 Concur: Susan R. Fison, Acting Director, Planning Department

21 Concur: Mary Jane Michael, Director, Office of Economics and
22 Community Development

23 Concur: Denis C. LeBlanc, Municipal Manager

24 Respectfully submitted: Mark Begich, Mayor

FILE COPY

COMMISSIONER STARR seconded.

Amendment

AYE: Jones, Starr, Poulton, Penney, Coffey, Knepper, Klein
NAY: None

PASSED

Main Motion

AYE: Jones, Starr, Poulton, Penney, Coffey, Knepper, Klein
NAY: None

PASSED

2. 2003-113

Municipality of Anchorage Planning Department. A Resolution Amending Section 21 of the Anchorage Municipal Code of Regulation pertaining to Rules of Procedure for the Urban Design Commission.

Staff member SHARON FERGUSON explained this ordinance would provide Rules of Procedure for the Urban Design Commission, which up to this point have not existed.

The public hearing was opened and closed without public comment.

COMMISSIONER JONES moved for approval of an ordinance amending Title 21 pertaining to Rules of Procedure for the Urban Design Commission.

COMMISSIONER KNEPPER seconded.

COMMISSIONER JONES supported her motion, noting that this is long overdue. She stated these Rules of Procedure will provide a framework for the operation of the Commission and guidance to the public and petitioners.

COMMISSIONER KNEPPER added that this is a housekeeping issue. Rules of Procedure for this body were also proposed in 1985 and 1995.

AYE: Jones, Starr, Poulton, Penney, Coffey, Knepper, Klein
NAY: None

PASSED

3. 2003-112

Municipality of Anchorage. An Ordinance Amending Title 21 of the Anchorage Municipal Code of Ordinances and Regulations by amending Code Sections

MUNICIPALITY OF ANCHORAGE
PLANNING AND ZONING COMMISSION RESOLUTION NO. 2003-056

A RESOLUTION RECOMMENDING APPROVAL OF AN AMENDMENT TO THE CODE OF REGULATIONS PERTAINING TO RULES OF PROCEDURE FOR THE URBAN DESIGN COMMISSION.

(Case 2003-113)

WHEREAS, the Urban Design Commission was given regulatory powers and duties in September 1985 by the Municipal Assembly.

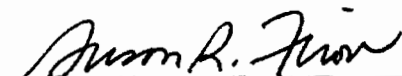
WHEREAS, Rules of Procedure were not previously adopted by the Municipal Assembly for the Urban Design Commission.

WHEREAS, the Urban Design Commission requires Rules of Procedure to enable the conduct of commission business.

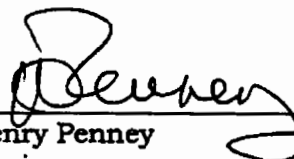
NOW, THEREFORE, BE IT RESOLVED by the Municipal Planning and Zoning Commission that:

- A. The Commission makes the following findings of fact:
 - 1. The establishment of Rules of Procedure is long overdue and will allow the Urban Design Commission to operate similar to other regulatory boards and commissions.
- B. The Commission recommends to the Municipal Assembly approval of the amendment to the Code of Regulations to create Rules of Procedure for the Urban Design Commission.

PASSED AND APPROVED by the Municipal Planning and Zoning Commission this 14th day of July 2003.



Susan R. Fison
Secretary



Henry Penney
Chair

(Case No. 2003-113)

sf

Municipality of Anchorage

Planning Department

MEMORANDUM

G.2.

DATE: June 30, 2003

TO: Planning and Zoning Commission

THRU: *ms* Susan R. Fison, Director

FROM: *sf* Sharon Ferguson, Senior Planner

SUBJECT: Case 03-113; An Ordinance Amending Title 21 Pertaining to Rules of Procedure for the Urban Design Commission

The proposed ordinance establishes Rules of Procedure for the Urban Design Commission. The Urban Design Commission was created in 1985 by the Anchorage Assembly and was preceded by the Urban Beautification Commission. Rules of Procedure for the Commission have never been approved by the Assembly. This ordinance seeks to rectify this omission.

The Rules of Procedure established for the UDC closely follow the Rules of Procedure previously created for the other Boards and Commissions staffed by the Planning Department such as the Planning & Zoning Commission, Platting Board, and the Zoning Board of Examiners and Appeals.

In researching the history of the Urban Design Commission, staff discovered that Rules of Procedure had been developed and approved by the Urban Design Commission in 1985 and again in 1995, yet neither had been approved by the Assembly. These, like the proposed, were based on the Rules of Procedure for the Planning & Zoning Commission. It is unclear why neither was forwarded to the Planning & Zoning Commission and the Assembly. The written record does not offer any clues nor could current staff offer an explanation.

AGENCY COMMENTS - See attachments for all agency comments. There were no comments in opposition to the subject amendment of Title 21.

DEPARTMENT RECOMMENDATION

The Department recommends APPROVAL of the amendment to Title 21 establishing Rules of Procedure for the Urban Design Commission.

MUNICIPALITY OF ANCHORAGE
DEPARTMENT OF CULTURAL & RECREATIONAL SERVICES
PARKS & RECREATION DIVISION
MEMORANDUM

DATE: March 3, 2003
TO: Jerry T. Weaver, Supervisor, Zoning and Platting Division, Planning Department
THRU: *CB* Carolyn Bloom, Acting Manager
FROM: *PK* Tom Korosei, Park Planner
SUBJECT: Planning and Zoning Case Reviews

Parks and Recreation has the following comments:

CASE NO. **CASE**

2003-030 Rezoning approx. 7 acres from R-10SL residential to AF antenna farm (east of Basher residential area, adjacent to Chugach State Park).
No municipal park or trail facilities appear to be near the subject property; therefore, Parks and Recreation staff has no comment on the proposed rezoning. Submitted information indicates that the subject area abuts Chugach State Park but is in excess of one mile from any municipal park or trail facility. Parks and Recreation would concur with measures to mitigate potential adverse visual or other environmental impacts of development and use of the site.

2003-040 Ordinance amending Title 21 to redefine and delegate Public Facility Site Plan and Public Facility Landscape Plan duties to the Urban Design Commission.

2003-041 Resolution amending Section 21 of the Anch. Municipal Code of Regulations pertaining to Rules of Procedure for the Urban Design Commission.

Parks and Recreation generally concurs with proposed changes.

2003-044 Appeal to Zoning Board of Equalization and Appeals of an administrative decision regarding AMC 21.45.130, screening provisions for major highways.
No comment.

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MAR 05 2003
MUNICIPALITY OF ANCHORAGE
PLANNING & ZONING DIVISION



MUNICIPALITY OF ANCHORAGE

Office of Planning, Development, and Public Works
Development Services Department



MEMORANDUM

DATE: February 12, 2003
TO: Community Planning and Development
THRU: Jack L. Frost, Jr., Right of Way Supervisor
FROM: Lynn M. McGee, Senior Plan Reviewer
SUBJ: Request for Comments on Planning and Zoning Commission case(s) for the Meeting of March 10, 2003.

RECEIVED

FEB 12 2003

MUNICIPALITY OF ANCHORAGE
PLANNING & ZONING DIVISION

Right of Way has reviewed the following case(s) due 2/10/2003.

- 03-030** Section 5, T12E, R2W, grid 2044
(Rezone Request)
Right of Way Division has no comments at this time.
Review time 15 minutes.
- 03-040** Ordinance Amendment
(Public Facility Site Plan Review Process)
Right of Way Division has no comments at this time.
Review time 15 minutes.
- 03-041** Resolution Amendment
(Rules of Procedure for Urban Design Commission)
Right of Way Division has no comments at this time.
Review time 15 minutes.

2/12/03
03-030-041

014



Municipality of Anchorage

Development Services Department
Building Safety Division

MEMORANDUM



DATE: February 6, 2003

TO: Jerry T. Weaver, Jr., Platting Officer, CPD

FROM: *James Cross* James Cross, PE, Program Manager, On-Site Water & Wastewater

SUBJECT: Comments on Cases due February 10 and 13, 2003

The On-Site Water & Wastewater Program has reviewed the following cases and has these comments:

2003 - 040 An Ordinance amending Title 21 of the Anchorage Municipal Code of Ordinances and Regulations by amending Code Sections 21.10.028 etc.

No comments.

2003 - 041 A resolution amending Section 21 of the Anchorage Municipal Code or Regulations pertaining to Rules of Procedure for the Urban Design Commission.

No comments.

2003 - 044 A request for variance: An appeal to the Zoning Board of Equalization and Appeals (ZBEA) of an administrative decision regarding Anchorage Municipal Code 21.45.130, screening provisions for major highways.

No comments.

2003 - 045 A request for variance from AMC 21.40.045.B.3 to allow a multiple family dwelling, a 4-Plex, on a lot which is less than the required one acre.

No objections.

2003 - 047 A request for variance from AMC 21.40.030.I to allow a house to exceed the 30 foot maximum height allowed in the R-1A zone.

No objections.

2003 - 048 A request for variance to increase the non-conforming structure's footprint and square footage on a conforming lot.

No objections.



MUNICIPALITY OF ANCHORAGE
Traffic Department



MEMORANDUM

DATE: January 27, 2003
TO: Jerry T. Weaver, Platting Supervisor, Planning Department
THROUGH: Leland R. Coop, Associate Traffic Engineer *LC*
FROM: Mada Angell, Traffic Engineering Technician *MA*
SUBJECT: Comments, Planning & Zoning Commission, March 10, 2003

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JAN 27 2003

MET
COMMUNITY
COUNCIL
PLANNING
COMMISSION

03-030 A portion of Sec 5; Rezone to AF Antenna Farm District; Grid 2044

Traffic has no comment.

**03-040 Ordinance Amendment; 21.20.028, 21.15.025, 21.45.130,
21.20.002**

Traffic has no comment.

03041 Resolution Amending Title 21, Rules & Procedures of the UDC

Traffic has no comment.

**Municipality Of Anchorage
ANCHORAGE WATER & WASTEWATER UTILITY**

MEMORANDUM

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JAN 15 2003

**MUNICIPALITY OF ANCHORAGE
PLANNING & ZONING DIVISION**

DATE: January 15, 2003
TO: Zoning and Platting Division, DCPD
FROM: Hallie Stewart, Engineering Technician *H Stewart*
SUBJECT: Planning & Zoning Commission Public hearing March 10, 2003
AGENCY COMMENTS DUE February 10, 2003

AWWU has reviewed the case material and has the following comment.

03-040 An ordinance to redefine and delegate Public Facility Site Plan and Landscape Plan duties to the Urban Design Commission

AWWU has no objection to the proposed amendments to the Anchorage Municipal Code Title 21 sections 21.10.028, 21.15.015, 21.15.025, 21.45.130 and 21.20.002.

03-041

A resolution amending section 21 of the Anchorage Municipal Code of Regulations pertaining to Rules of Procedure for the Urban Design Commission

AWWU has no objection to the proposed amendments to the Anchorage Municipal Code Section 21 to define rules of procedure for Urban Design Commission.

If you have any questions, please call me at 343-8009 or the AWWU Planning Section at 564-2739.

ABBOTT LOOP COMMUNITY COUNCIL

7001 Oakwood Dr.
Anchorage, AK 99507

Phone: Wk: 562-1366
Hm: 349-1736
Fax: (907) 562-1366
email: atamagni@alaska.net

RECEIVED

APR 02 2003

MUNICIPALITY OF ANCHORAGE
PLANNING & ZONING DIVISION

Community Council votes from March 27th

2003-037 voted no – we would like to see mobile home parks continue to go through an inspection and licensing process

2003-040 voted yes

2003-041 voted yes

2003-055 voted no unanimously. Reasons for denying this process are numerous. This process would allow duplexes in R-1 zoning. We are concerned about accessibility for fire fighting and rescues.

2003-062 voted yes

2003-066 voted yes

S10763-2 voted no unanimously. Again reasons are numerous. We feel that safety and fire fighting are serious issues for access to those narrow streets. We also feel that filling the creek bed to allow development could cause flooding upstream of the development.

Content Information

Content ID : 001204

A Resolution Amending the Anchorage Municipal Code of

Title: Regulations Creating Rules Of Procedure for the Urban Design Commission.

Author: weaverjt

Initiating Dept: Planning

Review Depts: Legal

A Resolution Amending the Anchorage Municipal Code of

Description: Regulations Creating Rules Of Procedure for the Urban Design Commission.

Date Prepared: 10/17/03 2:59 PM

Director Name: Susan R. Fison

Assembly Meeting
Date MM/DD/YY: 11/04/03

Public Hearing Date
MM/DD/YY: 12/16/03

Workflow History

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
AllOtherARWorkflow	10/17/03 3:01 PM	Checkin	weaverjt	Public	001204
Planning_SubWorkflow	10/24/03 2:06 PM	Approve	fisonsr	Public	001204
MuniManager_SubWorkflow	10/26/03 7:56 PM	Approve	leblancdc	Public	001204
MuniMgrCoord_SubWorkflow	10/27/03 12:28 PM	Approve	katkusja	Public	001204

INTRODUCTION

2003 OCT 28 AM 11:24
M.O.A.
CLEANING OFFICE